

**1. CALL TO ORDER**

Regular meeting #14 for 2017 of the Grand Bank Town Council was held in the Executive Boardroom at the Grand Bank Municipal Center on Monday, November 20, 2017 at 4:00 p.m.

Mayor Rex C. Matthews, Deputy Mayor Clayton Welsh (via Skype), Councillors George Bennett, Roger Brooks, Jack Burfitt (via Skype), Stan Burt, Rick Grikis attended along with Town Manager Wayne Bolt, Town Clerk Cathy Follett and Recreation Director Tom Burton. Also in attendance was Paul Herridge of the Southern Gazette. Office Administrator Sheila M. Dolimount joined the meeting later.

**2. ADOPTION OF AGENDA**

MOTION 2017-2927: R. GRIKIS/S. BURT

Motioned that the agenda be adopted with the addition of MCW 2018-2019 to New Business.

ALL IN FAVOUR MOTION CARRIED

**3. DELEGATIONS - NIL****4. ADOPTION OF MINUTES**

MOTION 2017-2928: R. BROOKS/G. BENNETT

Motioned that the minutes of the regular meeting for October 30, 2017 be adopted as presented.

ALL IN FAVOUR MOTION CARRIED

**5. BUSINESS ARISING FROM MINUTES - NIL****6. INCOMING CORRESPONDENCE FOR ACTION****a. Burin Peninsula Joint Council (BPJC)**

Received an email regarding the BPJC Annual General Meeting scheduled for November 29, 2017 at 3:30 p.m. at the Marystown Hotel. Councillors Bennett and Grikis will attend.

**a. Burin Peninsula Chamber of Commerce (BPCC)**

Received a letter from the BPCC calling for nominations for Election of Directors for 2018, nominations will cease on November 30, 2017 after which a ballot containing all members nominated will be distributed to the membership of the BPCC.

**c. Municipal Assessment Agency Inc. (MAA)**

Received a letter from the MAA with the ballot for the position of Eastern Director. The ballot must be signed on behalf of Council and returned by 4:00 p.m. before December 14.

MOTION 2017-2929: R. GRIKIS/G. BENNETT

Motioned that the Town of Grand Bank vote for Paul Pike of St. Lawrence.

ALL IN FAVOUR MOTION CARRIED

**d. Canada Revenue Agency (CRA)**

Received an email from Mallory Chafe, Outreach Officer with CRA and Community Volunteer Income Tax Program Coordinator for NL, she is reaching out to all the municipal government contacts to give more information about the program and ask if the Town could spread the word that they are looking for volunteers. It was noted that an email was forwarded to our citizens.

**e. Grand Bank Recreation Commission (GBRC)**

Received a letter from the GBRC for a recommendation to appoint Travis Parsons to the Recreation Commission as its newest member, he would serve on the Commission for the remainder of this year and for 2018/19.

MOTION 2017-2930: C. WELSH/G. BENNETT

Motioned that Travis Parsons be appointed to the Grand Bank Recreation Commission for 2018/19.

ALL IN FAVOUR

MOTION CARRIED

7. **INCOMING CORRESPONDENCE FOR INFORMATION**

a. **Department of Municipal Affairs & Environment**

- \* Received an email from Hon. Eddie Joyce regarding the Town's letter concerning capital works funding not being approved for the Town.
- \* Received an email from the Municipal Infrastructure and Support Branch advising that the Limit of Service Requirements have been removed from the Guidelines.

b. **Department of Fisheries & Land Resources**

Received a letter from Hon. Gerry Byrne responding to the decision of the Federal Government to cut quotas of the Arctic Surf Clams.

c. **MHA Carol Anne Haley**

Received an email from MHA Carol Anne Haley advising that applications are now being accepted for Mental Health and Addictions Grant Program. The application deadline is December 19, 2017.

d. **Burin Peninsula Regional Service Board (BPRSB)**

Received a copy of a letter from the BPRSB that was sent to Hon. Eddie Joyce, Minister of the Department of Municipal Affairs and Environment expressing some concerns they have with the dumping of material outside of the Waste Disposal Site

e. **Grand Bank Fire Department**

Minutes for the meeting of October 4, 2017.

f. **Town of St. Lawrence**

Received a letter from Mayor Paul Pike requesting the Town's support for the position of the Eastern Director for the Municipal Assessment Agency.

g. **Historic Sites Association of NL**

Received an email advising that the Association is seeking nominations for the *Manning Awards for Excellence*. Nominations close January 7, 2018.

h. **Cal LeGrow**

Received an email from Jeff LeGrow, Chairman and CEO of Cal LeGrow, advising that the company is divesting itself of Personal Home and Automobile Insurance, and concentrate and build their business in the growth area of commercial insurance and financial solutions in Atlantic Canada.

i. **Eastern Health**

Received an email from Eastern Health advising of an upcoming Applied Suicide Intervention Skills Training (ASIST), they are offering two separate sessions of two-day workshops taking place on December 2<sup>nd</sup> and 3<sup>rd</sup> and December 4<sup>th</sup> at the Burin Peninsula Health Care Centre at a cost of \$165.00 per person.

8. **COMMITTEE REPORTS**

a. **Finance Committee**

Councillor Burt, Committee Chairperson, presented a written report of a meeting the Committee held on November 16, 2017.

MOTION 2017-2931: S. BURT/R. GRIKIS

Motioned that the Finance Committee report of November 16, 2017 be accepted as presented.

ALL IN FAVOUR

MOTION CARRIED

**b. Development Committee**

Councillor Brooks, Committee member, presented a written report of a meeting the Committee held on November 16, 2017.

At this time, Office Administrator Dolimount entered the meeting

A discussion was held regarding businesses that have abandoned vehicles on their properties. It was agreed the Development Committee would review the matter at their next meeting. It was noted that all tax payers should be treated the same.

MOTION 2017-2932: R. BROOKS/G. BENNETT

Motioned that the Development Committee report of November 16, 2017 be accepted as presented.

ALL IN FAVOUR

MOTION CARRIED

**9. OLD BUSINESS**

**a. Swimming Pool Update**

Town Manager Bolt advised there has been a delay on the start of the project, which is beneficial to the Town. He noted there are change orders to be finalized and then there should not be any delays when the contractor starts work. One of the change orders will be that all unused electrical will be removed from the building.

**b. MV Pursuit**

Mayor Matthews advised that as of 3:00 pm today, he spoke with the Grand Bank Harbour Master who advised him that the tug boat will be leaving St. John's next weekend to travel to Grand Bank to tow the MV Pursuit to its new port. He has been assured that everything is ready on the MV Pursuit and it is cleared to be towed.

**c. 50+ Club Update**

Recreation Director Burton spoke to members today who were at the building cleaning up. The building is beautiful and should be opened by mid week. However it is unsure as to the capacity at this time. He also noted that under the CEEP a wheelchair ramp will be constructed and installed in accordance with specifications.

**d. Old Road/Lee's Lane Update**

Town Manager Bolt advised he spoke to engineers today and Farrell's Paving are scheduled to be in the area later this week to shape, grade and pave the road.

**e. Christmas Dinner**

Office Administrator Dolimount noted the Town's Christmas Dinner will be held on December 9 at the Grand Bank Lion's Club with cocktails at 6:00 pm and dinner at 7:00 pm.

**10. NEW BUSINESS**

**a. Budget 2018**

Councillor Burt, Finance Committee Chairperson presented the budget for 2018. He noted the following highlights: Council is pleased to present a balanced budget that will see no tax increases for 2018. The Town doesn't anticipate having to borrow any funding for the Capital Works scheduled for next year.

The Water & Sewer taxes for 2018 will remain the same at \$396.00 per year.

There is no change in the Poll Tax Rate it will remain at \$375.00 for 2018.

The Waste Collection Fee from the Burin Peninsula Regional Service Board will remain at \$170.00 per household for 2018. Therefore, Council will continue to subsidize this service to our taxpayers in the amount of \$120.00 per household, therefore residents will continue to pay \$50 per household in 2018.

A further detailed tax structure for 2018 will be advertised in the Southern Gazette, on the Town's web site and posted at the Town Office.

To date, over 98% of all taxes have been received for 2017. The Grand Bank Town Council commends the citizens of Grand Bank for their full cooperation in the payment of taxes in a timely manner.

**Budget Highlights for 2018 are:**

1. The Town of Grand Bank is committed to improving the Town's infrastructure by doing major asphalt repairs and new water and sewer upgrades in the community.
2. Paving - A \$60,000 paving program is committed to upgrade some areas around our Town.
3. The Capital Work Project listed below is approved for 2018. The project is cost shared with the Provincial Government under the 60/40 Capital Works Program.
  - a. Municipal Garage Upgrades - New Roof, siding, windows, garage doors, electrical, etc. The total cost of the project is \$529,600 with the Town's share being \$193,000.
  - b. The Town has made application to Municipal Affairs and Environment in the amount of \$663,290 for the 2018-19 Provincial budget to complete the final phase on the town's dam.
4. Old Road - Extension of Water Main.
5. 1st Phase of the Downtown/Waterfront Redevelopment.
6. Purchase of equipment for Public Works Department. A new Pick-Up truck.
7. Upgrades to Nature Trail.
8. Upgrades to Softball Field.
9. Upgrades to Community Park - new material around equipment and new signage board.
10. Fire Hall: A 6500 watt Back-up generator in case of power outages at the Fire Hall.
11. Fire Hall - New roofing on meeting room area of the building.
12. Swimming Pool - Through a 90/10 cost share program with the Provincial Government and ACOA an investment of \$296,000 will be made to renovate and modernize the Swimming Pool with new lighting throughout, a new heat and circulation system, electrical and filtration upgrades, new pool heaters, and a new interior color scheme.

MOTION 2017-2933: S. BURT/R. GRIKIS

Motioned that the Town of Grand Bank's 2018 Balanced Budget of \$2,676,946, attached hereto, be adopted as presented.

ALL IN FAVOUR

MOTION CARRIED

**b. MNL Convention**

Mayor Matthews noted him and Councillor Bennett attended this year's convention in Corner Brook. It was a very informative conference.

**c. Regional Government**

Mayor Matthews noted that the major issue at this year's convention was Regional Government. He made it quite clear that the Town of Grand Bank and the Burin Peninsula is not interested in Regional Government.

**d. Resolutions**

Mayor Matthews noted that one of the resolutions at the convention this year was that every capital works project would have to have a project manager. He debated the resolution, noting that he could see this for larger projects but not for smaller town's as it would cost a significant amount extra. In the end the resolution was defeated 87 to 13.

**e. Mental Health Update**

Mayor Matthews noted he made a presentation to the Eastern Health Board of Directors last week. He noted that there was a number of senior management in attendance including the vice-president. He advised a pilot project in the amount of \$1.9 million is being planned for the Burin Peninsula that will see a new individual hired at the Health Care Center in Grand Bank. Deputy Mayor Welsh noted that he will follow up on this issue.

**f. Christmas Parade/Light Up**

Recreation Director Burton noted that the Christmas parade is scheduled for December 2. Floats will start lining up at Emberley's at approximately 3:30 p.m. The parade will go through town and arrive at the Lions Club at approximately 5:30 p.m. The official light up will then take place in Fraser Park after which music, hot dogs, hot chocolate and welcome speeches will be held at the Lions Club. He noted that as many people as possible are needed to get involved. It was noted that the community park will not be lit up this year due to problems they had last year.

**g. NL Power Community Path Program**

Mayor Matthews noted that while at the MNL Convention, they learned about a new program from NL Power that provides grants for new energy efficiency projects. He noted that all the information has been forwarded regarding the project for the swimming pool. It was noted that the Town of Fortune received a grant for the new lighting at the arena.

**h. Municipal Capital Works Application**

MOTION 2017-2934: S. BURT/R. BROOKS

Motioned that the Town of Grand Bank forward applications for the following projects for funding under the 2018-2019 Municipal Capital Works Program:

1. Municipal Dam: Hydraulic Review, Dam Safety Inspection and Structural Engineering, Extension of Intake & Johnson Screen, Removal of Grating and Culvert & Concrete repairs. - \$663, 291.

2. Marine Drive: Water, Sewer, Curb & Gutter, Storm Sewer, and Asphalt, 29 Marine Drive to the intersection of Mistywave Crescent. - \$1, 261, 260.

ALL IN FAVOUR

MOTION CARRIED

**11. COUNCILLORS FORUM****a. Irving**

Councillor Burt questioned if any inquiry has been made regarding taking the tanks out of the ground on the Irving property? He noted as long as our taxpayers don't have to pay in the future for the cleanup. Town Clerk Follett noted that a contractor inquired recently regarding the cost of a demolition permit for building.

**b. Grand Bank Development Corporation**

Councillor Burt noted that the Corporation will have a new board member in the near future. Councillor Burfitt noted that the individual hasn't started yet it will be some time in December.

**c. Cow Head**

Councillor Burt noted that \$4.2 million was recently announced for the theater in Cow Head.

**d. John Norman**

Councillor Bennett met with Mr. Norman while at the MNL Convention in Corner Brook. He provided a great deal of information and encouraged council to travel to Bonavista in the Spring.

**e. Harbour Authority**

Councillor Bennett met with the Grand Bank Harbour Authority and was assured that there is adequate power on the wharf, if it is required.

**f. Budget 2018**

Councillor Grikis, and all councillors, thanked staff for the excellent work on the budget.

**12. COMMUNICATIONS FROM TOWN OFFICIALS****a. Liberal Candidate**

Office Administrator Dolimount advised that MP Liberal Candidate Churence Rogers will be dropping by the office at around 10:00 am tomorrow morning.

**b. Float**

Office Administrator Dolimount noted that plans are underway for the Town to have a float in this year's Christmas parade.

**13. ADJOURNMENT**

MOTION 2017-2935: G. BENNETT/R. BROOKS

Motioned that the meeting adjourn at 5:25 p.m.

ALL IN FAVOUR

MOTION CARRIED

Confirmed by: Rex C. Matthews

Cathy Follett

Town Clerk

Date: December 11, 2017