

1. CALL TO ORDER

Regular meeting #15 for 2016 of the Grand Bank Town Council was held in the Executive Boardroom at the Grand Bank Municipal Center on Monday, November 14, 2016 at 4:00 p.m.

Mayor Rex C. Matthews, Deputy Mayor Clayton Welsh (via facetime) Councillors Roger Brooks, Stan Burt, Rick Grikis, Travis Parsons, and Bruce Warren attended along with Town Clerk Cathy Follett and Recreation Director Tom Burton. Also in attendance was Paul Herridge, representing the Southern Gazette. Town Manager Wayne Bolt was out of Town and Office Administrator Sheila Dolimount joined the meeting later.

Mayor Matthews commended the committee on the organization of this year's Remembrance Day Program.

2. ADOPTION OF AGENDA

MOTION 2016-2769: S. BURT/R. BROOKS

Motioned that the agenda be adopted as presented.

ALL IN FAVOUR MOTION CARRIED

3. DELEGATIONS – NIL**4. ADOPTION OF MINUTES**

MOTION 2016-2770: T. PARSONS/C. WELSH

Motioned that the minutes of the regular meeting for October 24, 2016 be adopted as presented.

ALL IN FAVOUR MOTION CARRIED

5. BUSINESS ARISING FROM MINUTES - NIL**6. INCOMING CORRESPONDENCE FOR ACTION- NIL****7. INCOMING CORRESPONDENCE FOR INFORMATION****a. Burin Peninsula Community Business Development Corporation**

Received a copy of the 2015-16 Annual Review of the Community Business Development Corporations.

b. Department of Transportation and Works (TW)

Received an email from TW advising that the Town has received approval for the Site Specific Safety Plan (SSSP).

8. COMMITTEE REPORTS**a. Finance Committee**

Councillor Burt, Committee Chairperson, presented a written report of a meeting the committee held on November 9, 2016.

MOTION 2016-2771: S. BURT/R. GRIKIS

Motioned that the Finance Committee report of November 9, 2016 be accepted as presented.

6 Ayes (Mayor, Deputy Mayor, Brooks, Burt, Grikis, Parsons) 1 Nay (Warren)

MOTION CARRIED

MOTION 2016-2772: S. BURT/B. WARREN

Motioned that the Town of Grand Bank accept the audited 2015 financial statements as prepared by Byron Smith Chartered Accountant.

ALL IN FAVOUR MOTION CARRIED

b. Development Committee

Councillor Brooks presented a written report of a meeting the committee held on November 9, 2016.

At this time Office Administrator Dolimount entered the meeting.

MOTION 2016-2773: R. BROOKS/R.GRIKIS

Motioned that the Development Committee report of November 9, 2016 be accepted as presented.

ALL IN FAVOUR

MOTION CARRIED

9. OLD BUSINESS**a. Land on Mistywave**

Mayor Matthews noted that the Town has started selling land to the residents on Mistywave Crescent. It was agreed that residents will be permitted to build on the land they purchase prior to having the land fully paid for as they won't receive a deed to the property until final payment is made.

b. Animal Control - Off Season

Mayor Matthews noted that several areas of the community have had some difficulty with stray cats when our Animal Control Officer is not working. It was suggested that the Town Manager have some flexibility for citizens to address the problem of stray cats in extenuating circumstances.

MOTION 2016-2774: B. WARREN/R. GRIKIS

Motioned that the Town Manager be given authorization to reimburse citizens for transportation cost for the removal of cats, only in extenuating circumstances.

ALL IN FAVOUR

MOTION CARRIED

c. Bulk Items

Mayor Matthews noted a number of citizens continue to put bulk garage out before the scheduled pick up time, which it against the Town's regulations. It was agreed that the outside staff would be directed to report to the Town Office should they view these bulk items and then the Town Manager would follow up with the property owner to have the items removed.

d. Christmas Dinner

Mayor Matthews noted that two requests were sent out requesting a quote for the Town's Christmas Dinner. A third request was undeliverable. Only one quote was returned. He also noted that he would like to recognize two citizens this year that have contributed to this community musically over their lifetime, George Grandy and Larry Osmond, and present them with a certificate of recognition.

MOTION 2016-2775: S. BURT/R. BROOKS

Motioned that the Town of Grand Bank accept the quote from Sarah-Rays Place for a hot/cold buffet in the amount of \$15.75 (+HST) per plate to cater for the Town's Christmas Dinner on December 3, 2016.

ALL IN FAVOUR

MOTION CARRIED

10. NEW BUSINESS

a. 2017 Budget

Councillor Burt presented the Town of Grand Bank's 2017 budget along with the Tax structure and highlights.

MOTION 2016-2776: S. BURT/T. PARSONS

Motioned that the Town of Grand Bank's 2017 budget in the amount of \$2,685,045, be adopted as presented along with the following tax rates.

1. PROPERTY TAX:

Residential..... 9.50 mils of assessed value, or a minimum of \$365.00 per annum
Commercial.....10 mils of assessed value, or a minimum of \$300.00 per annum
Vacant Land minimum of \$365.00 for the first parcel, and minimum of \$40.00 for any additional parcels

2. GARBAGE RATE..... \$50.00 per household

**3. FEE FOR SERVICE Primary Residence \$215.00per annum,
Seasonal Residence \$115.00 per annum**

4. BUSINESS TAX:

Retail Stores & Other Commercial Business..... 11 mils of assessed value
Motels, Hotels & Bed and Breakfast..... 13 mils of assessed value
Industry..... 13 mils of assessed value
Professional Offices 16 mils of assessed value
Pharmacy, Medical Clinic & Dentists 26 mils of assessed value
Petroleum Distributors..... 45 mils of assessed value
Mail Order Establishments 105 mils of assessed value
Finance Companies & Banks..... 115 mils of assessed value
Seafood Processing Plants 120 mils of assessed value
Utility Tax2.5% of gross revenue of business done in preceding year
All other businesses with no fixed place of business1% of gross revenue of business done in preceding year
Minimum Business Tax \$75.00 per annum

5. POLL TAX \$375.00 per annum

6. WATER AND SEWERAGE TAX:

Domestic & Commercial:

Sewer Tax \$ 5.00 per unit per month
Water Tax \$ 28.00 per unit per month
Motels & Hotels; B & B's \$ 396.00 plus 4 mils of assessed value
Provincial Buildings \$ 396.00 plus 6 mils of assessed value
Eastern School District \$ 396.00 plus 6 mils of assessed value
Eastern Health..... \$ 396.00 plus 6 mils of assessed value
Federal Buildings..... \$ 396.00 plus 6 mils of assessed value
Seafood Processing Plants.....\$ 1.75 per 1000 gallons
Ice Processing Facilities.....\$ 2250.00

7. FEES, PERMITS:

Tax Certificate/Compliance Letters..... \$ 50.00 each
General Repairs/Renovations/Fence/Sign..... \$ 10.00
Construct Shed/Porch/Patio.....\$ 20.00
Extension to Dwelling/Shed.....\$ 20.00
Construct Summer Cottage/Dwelling.....\$ 50.00
Scrap Vehicle & Demolition of Building.....\$ 25.00
Operate a Business.....\$ 50.00
Commercial Inspection Fee.....\$ 40.00
Commercial Development Permit (Construct, Renovate &/or Extend/Demolition)
\$ 100 for construction cost between \$0.000 to \$50,000
\$ 250 for construction cost between \$50,001 to \$100,000
\$ 500 for construction cost between \$100,001 to \$250,000
\$ 1,000 for construction cost between \$250,001 to \$500,000
\$ 2,000 for construction cost between \$500,001 to \$999,999
\$ 2,500 per million

Quarry Permit.....\$ 1,000
 NSF Cheque Fee \$ 40.00
 Sale From Vehicle - Vendors..... \$ 75.00 per annum, minimum business tax
 Turn off/on fee of water for non-payment of taxes \$ 25.00
 Copies: Black & White - \$0.25; Colour - \$0.50; 11 x 17 paper - \$0.10 extra; all prices
 are plus HST

8. SIMPLE INTEREST ON OVERDUE ACCOUNTS

All property, garbage, business and poll taxes, and fee-for-service is due on or before June 30th, 2017. All taxes not paid by this date will be subject to simple interest charged monthly, at a rate of 12% per annum.

ALL TAXES (including water and sewer) plus applicable interest is due on or before September 30, 2017.

ALL IN FAVOUR

MOTION CARRIED

BUDGET HIGHLIGHTS 2017

The Town of Grand Bank adopted its 2017 Balanced Budget of **\$2.685 million** on, November 14, 2016. Council is pleased that this budget will see NO tax increases for 2017.

Residential Property Tax and Commercial Property Tax will remain at 9.5 mills and 10.0 mills respectively. Water & Sewer taxes for 2017 will remain at \$396.00/year. Poll Tax Rate will remain at \$375.00 for 2017.

Garbage Collection Fee from the Burin Peninsula Regional Service Board will remain at \$170.00 per household for 2017. Therefore, Council has agreed that the Garbage Collection Tax charged to our residents will remain at \$50.00 per household.

A further detailed tax structure will be advertised in the Southern Gazette, on the Town's web site and posted at the Town Office.

To date, over 98% of all taxes have been received for 2016. The Grand Bank Town Council commends the citizens of Grand Bank for their full cooperation in the payment of taxes in a timely manner.

Budget Highlights for 2017 are:

1. The Town of Grand Bank is committed to improving the Town's infrastructure by doing major asphalt repairs and new water and sewer in the community, along with storm sewers.
2. Paving - A \$75,000 paving program is committed to upgrade some areas around our Town.
3. The Capital Work Projects listed below are approved 2017, which are cost shared with the Federal and Provincial Governments under the 90/10 Capital Works Program.
 - a. Old Road/Lee's Lane - Water, Sewer, Curb & Gutter, Storm Sewer, & Asphalt. \$1,235,000.
 - b. Swimming Pool - New HVAC (Heat Ventilation Air Conditioning) System and lighting. \$296,000
4. Stoodley Place - Water, Sewer, and Asphalt – Gas Tax Funding, project cost \$45,000.
5. Preparations and set up of a Warming Center with a back-up generator.
6. Purchase of equipment for Public Works Department. A new Dump Truck/Salt Spreader - \$175,000, a new Pick Up - \$30,000, new Trash Pumps, etc.

The Town will finance Capital Works Projects and equipment purchases from its own resources without having to borrow for those items.

The Town's management team and Finance Committee have worked diligently on the preparation of this budget and Council expresses their pleasure at being able to present this Balanced Budget to the citizens of Grand Bank. The due date for taxes will remain at September 30, 2017. Council feels that the Capital Works Program scheduled for 2017 will continue to enhance and improve the Town's infrastructure.

In 2011 Council borrowed \$220,000 to purchase a new loader, and in 2012 borrowed \$150,000 to finance Capital Works for a total amount borrowed of \$370,000. Council is pleased to advise its citizens that on November 4th, 2016 Council paid out both those loans in the amount of \$194,060.01 and the Town is now totally debt free. All citizens should be proud of this accomplishment.

b. Waste Management

Mayor Matthews briefed council on the meeting that was held recently with Joe Pittman, General Manager, and Harold Murphy, Chairperson, of the Burin Peninsula Regional Service Board.

MOTION 2016-2777: R. GRIKIS/S. BURT

Motioned that The Town of Grand Bank approach the Burin Peninsula Regional Service Board to try and negotiate that the Town of Grand Bank be involved in a pilot project that would see rollout bins mandatory and our citizens would be given a period of time to pay for the bins.

ALL IN FAVOUR

MOTION CARRIED

c. Downtown Re-Development Proposals

MOTION 2016-2778: T. PARSONS/R. BROOKS

Motioned that the Town of Grand Bank accept the proposal for the Downtown Redevelopment from Murray's/Gibbons Snow/Vis-a-Vis Graphics/Pinnacle in the amount of \$35,000 (+HST) for a total of \$40,250, as the preferred bidder, pending funding approval.

ALL IN FAVOUR

MOTION CARRIED

d. Swimming Pool Union Contract

Mayor Matthews noted that the Recreation Director has been in contact with NAPE and a representative will be here on November 21 and 22, 2016 to negotiate a new contract for the Pool employees.

e. JB Foote Building - 18 Water Street

Mayor Matthews referred to an email from the property owner noting that they are willing to negotiate the sale of the property the alternative is to have the building demolished. Councillor Parsons noted he has contacted an individual that may be interested in the property. It was agreed that Councillor Parsons would try and facilitate a meeting with the potential purchaser and the owner of the property.

11. COUNCILLORS FORUM

a. Light Up For Christmas/Parade

Mayor Matthews suggested that in 2017 it may be nice to see the Light up and the Christmas parade held on the same night. It was agreed that this would be worked on for 2017.

b. Burin Peninsula Regional Service Board

Councillor Grikis noted that work has been just about completed on the site and an open house will be held soon.

c. United Church

Councillor Grikis congratulated the United Church on the well organized and well attended 200th anniversary celebration.

d. Remembrance Day Program

Councillor Warren thanked Sheila for doing a great job emceeding the Remembrance Day Ceremony and thanked the committee for organizing a great event, which 225 people attended.

e. Fire Fighters Ball

Councillor Burt presented a certificate of recognition that he received on behalf of Council at the Fire Fighters Ball.

f. Garbage

Councillor Burt noted there appears to be garbage from the bon fire on the softball field.

g. Bon Fire Night

Councillor Parsons thanked the committee and the Fire Department for organizing Bon Fire Night. It was noted there was a great turn out

h. Thank You to Councillors

Mayor Matthews thanked Councillors for all the volunteer hours everyone puts in. It was noted it certainly isn't easy to be a councillor in rural NL.

i. War Memorial

Mayor Matthews noted that an application has been submitted in the hopes of obtaining funding to repair and enhance our war memorial site.

12. COMMUNICATIONS FROM TOWN OFFICIALS

a. Waste

MOTION 2016-2779: B. WARREN/R. GRIKIS

Motioned that in order to treat all non-residential properties equally, the Town of Grand Bank would not be responsible for paying the BPRSB garbage collection fees for any non-residential properties in the Town of Grand Bank. The following three town properties would be included in our rate and any other properties that BPRSB collects waste from would be billed directly by the Burin Peninsula Regional Service Board, Grand Bank Municipal Center – 56 Main Street, Grand Bank Fire Department - 19 Riverside West, Grand Bank Theater - 16 Water Street.

ALL IN FAVOUR

MOTION CARRIED

13. ADJOURNMENT

MOTION 2016-2780: S. BURT/R. GRIKIS

Motioned that the meeting adjourn at 5:45 p.m.

ALL IN FAVOUR

MOTION CARRIED

Confirmed by: Rex C Matthews

Cathy Follett

Town Clerk

Date: December 5, 2016