

1. **CALL TO ORDER**

Regular meeting #5 for 2020 of the Grand Bank Town Council was held at the Grand Bank 50 Plus Club on Monday, June 29, 2020 at 2:00 p.m. due to the Covid-19 pandemic.

Mayor Rex C. Matthews, Deputy Mayor Clayton Welsh, Councillors George Bennett, Jack Burfitt, Roger Brooks, Stan Burt and Rick Grikis attended along with Town Clerk Sheila M. Dolimount and Recreation/Operations/Maintenance Director Tom Burton. Town Manager Wayne Bolt is on annual leave and Administrative Clerk Michelle Patten is working.

2. **ADOPTION OF AGENDA**

MOTION 2020-3254: C. WELSH/R. GRIKIS

Motioned that the agenda be adopted as presented.

ALL IN FAVOUR MOTION CARRIED

3. **DELEGATION**

4. **ADOPTION OF MINUTES**

MOTION 2020-3255: J. BURFITT/R. BROOKS

Motioned that the minutes of the Regular Meeting for May 25, 2020 be approved as presented.

ALL IN FAVOUR MOTION CARRIED

5. **BUSINESS ARISING FROM MINUTES**

a. **Pursuit**

Councillor Bennett questioned if there is any news on the Pursuit regarding oil coming from the vessel. Councillor Burfitt advised that they investigated the oil sheen that looked like was coming from the Pursuit but was actually coming from the containers holding the herring. He also advised that negotiations are on-going regarding the Pursuit.

b. **Annual Leave**

Councillor Burt questioned if there is any follow up from the grievance put forward by the Outside Staff regarding annual leave. Mayor Matthews advised that the Outside Staff are not pursuing the matter.

c. **Finance Committee**

Councillor Grikis questioned if the Nature Trail application has been forwarded under the New Covid-19 Stream funding. Town Clerk Dolimount advised that the application has been submitted but there is no process in place at the provincial level to assess and approve the application.

d. **ATV Municipal Usage**

Councillor Burfitt questioned where the RCMP is regarding policing the ATV usage around Town. He stated that ATV's are driving through Town recklessly. Deputy Mayor Welsh advised that there were police cars in town over the weekend. It was agreed that a meeting be arranged with the RCMP.

e. **Theatre**

Councillor Burfitt advised that the Theatre will make its payment at the time it is due, he thanked Council for the opportunity to holdback a payment to the end of the agreement.

f. **Harris House**

Councillor Burfitt questioned who was responsible for cutting the grass at the Harris House because he stated it was a poor job and there was no clean up, all the grass was out in the street. It was agreed staff would be in contact with the head of the Heritage Society to advise them that the grass needs to be cleaned up after it is cut.

g. Shrubs

Councillor Burfitt questioned the large amount of shrubs dropped off at L'Anse aux Loup Tee recently. Mayor Matthews advised the shrubs are gone now.

h. Rocks

Mayor Matthews advised that he contacted Memorial University to get their advice on the white rocks in Grand Bank Brook. He advised Council that it's sodium on the rocks according to the Department of Geology at MUN.

i. Gravel

Councillor Burt inquired where one would need to go to get a permit to take gravel from the beaches. Mayor Matthews advised they would need to contact the Department of Natural Resources on this matter.

6. INCOMING CORRESPONDENCE FOR ACTION

a. Concerned Citizen

Received a letter regarding trees and shrubs on their property which were cut back off the road due to the safety of pedestrians in the area and impeding the view of the stop sign. Mayor Matthews advised that he is meeting with the individual(s) tomorrow morning to discuss this issue.

a. Heritage Advisory Board

Received a letter of resignation from Ms. Ruby Dyall. Councillor Bennett advised that he tried contacting Ms. Dyall but has not heard from her. He stated the Committee did not meet often in the last year.

7. INCOMING CORRESPONDENCE FOR INFORMATION

a. Municipal Assessment Agency

Received a letter advising Mr. Albert Snook will serve as the 2020 Assessment Review Commissioner for the Town.

b. Department of Municipal Affairs and Environment

Received a letter with operational guidance on the operation and maintenance of waste water collection and wastewater treatment systems during the Covid-19 pandemic.

c. Professional Municipal Administrators (PMA)

Received an email with Municipal Guidance for Alert Level 3.

d. Burin Peninsula Chamber of Commerce

Received an email advising the Government of NL announced a one-time, non-repayable contribution of as much as \$5,000.00 or \$10,000.00 to help support businesses from the Tourism and Hospitality Sector during Covid-19.

e. Eastern Health

Received an email from Eastern Health advising that the Department of Fisheries and Land Resources are currently accepting applications to their Community Garden Support Program 2020-2021.

f. Department of Municipal Affairs and Environment

Received a letter advising approval has been given to engage Innovative Engineering and Project Management to provide prime consulting services for Street Upgrades – Project No. 17-RNC-21-00006.

g. RCMP

Received a letter regarding the ATV use in the community. The RCMP will continue to patrol the community and advising residents to report any ATV's driving through the streets so they can address the individuals.

8. COMMITTEE REPORTS

a. Finance Committee

Councillor Burt, Committee Chairperson, presented a written report of a meeting the Committee held on June 17, 2020.

MOTION 2020-3256: S. BURT/R. GRIKIS

Motioned that the Finance Committee report of June 17, 2020 be accepted with an addition to item #2 to include "...the land be surveyed and registered".

ALL IN FAVOUR

MOTION CARRIED

MOTION 2020-3257: S. BURT/J. BURFITT

Motioned that the Town of Grand Bank submit its Capital Investment Plan to the Department of Municipal Affairs and Environment for Gas Tax funding in the amount of \$140,965.37 for Street Upgrading in the Town of Grand Bank. The list of the streets being upgraded are outlined in the Tender Call which closed on June 10, 2020.

ALL IN FAVOUR

MOTION CARRIED

b. Development Committee

Deputy Mayor Clayton Welsh, Committee Chairperson, presented a written report of a meeting the Committee held on June 17, 2020.

After some discussion, it was agreed to follow up with Crown Land regarding trailers parking everywhere.

MOTION 2020-3258: C. WELSH/R. GRIKIS

Motioned that the Development Committee report of June 17, 2020 be accepted with the exception of item 2b.

ALL IN FAVOUR

MOTION CARRIED

Councillor Brooks left as he is in a conflict of interest.

MOTION 2020-3259: C. WELSH/R. GRIKIS

Motioned that item 2b be approved and is concurrent with the Development Committee report of June 17, 2020.

ALL IN FAVOUR

MOTION CARRIED

Councillor Brooks returned to the meeting at this time.

c. Parks, Recreation & Youth Committee

Deputy Mayor Clayton Welsh, Committee Chairperson, presented a written report of a meeting the Committee held on June 18, 2020.

MOTION 2020-3260: C. WELSH/R. GRIKIS

Motioned that the Parks, Recreation & Youth Committee report of June 18, 2020 be accepted as presented.

ALL IN FAVOUR

MOTION CARRIED

9. OLD BUSINESS

a. ATV Issue

This matter was previously discussed.

b. Paving Program

Mayor Matthews advised that things should be in place after July 6th and the Town should see some movement on the paving program.

c. Downtown Redevelopment

Mayor Matthews advised the only thing left to do is the paving and the lighting. The lighting has been inspected by Service NL, waiting on NL Power to hook them up. Councillor Burfitt questioned if the picnic tables will be removed in the winter as they are not bolted down.

d. Capital Works – Street Upgrades

Mayor Matthews advised that the tenders for the Street Upgrades under the Capital Works will be going out next week. It was agreed that should paving not be completed in October then it would be stopped and finished in the new year.

10. NEW BUSINESS

a. Display Board – Brunette Island

Mayor Matthews advised that Recreation Director Burton and himself have been working with Mr. Randell Pope on a display for Brunette Island. He advised that once the display is completed it will be showcased in the area of Elizabeth Avenue and Blackburn Road, looking towards Brunette Island. Council agreed to cover the cost of this display.

b. Civic Holiday 2020

Mayor Matthews questioned that because the Town is not celebrating Grand Bank Day this year that may be the Town would have its Civic Holiday on Monday, August 3rd. It was agreed that Monday, August 3, 2020 will be a Civic Holiday.

c. Facilities Operations 2020

Mayor Matthews advised that he as discussed with Deputy Mayor Welsh and Recreation Director Burton the possibility of facilities be opened around Town. Deputy Mayor Welsh advised that recreational facilities can be opened with the regulations being in place. He advised that the equipment would need to pressure washed twice a day and hand sanitizers would be made available. He also advised that with the use of the Soccer Field it is being recommended that the names would be taken of the individuals registering for up to 14 days to keep track. Recreation Director Burton advised that he was made aware that with Softball it would be the responsibility of the players should they want to play. After some discussion on the Pool, it was agreed that the Pool would remain closed for this year. It is also agreed that the Soccer Field, Softball Field and Community Park will reopen with all the regulations in place.

d. Supplementary Assessment Policy

POLICY #80

SUBJECT: MAA Supplementary Assessment Policy

Throughout the year, Development Applications are received by the Municipality from property owners in the community to undertake various upgrades to their property. Those upgrades can include, but are not limited to, the installation of new siding, roofing, patios, windows, doors, steps, fence, eaves, sheds, extensions, etc. Those property upgrades can add significant value to the current assessed value of the homeowner's property. Thus, it's incumbent upon Municipal Staff to submit Development Applications in excess of \$2500.00 to the Municipal Assessment Agency on a monthly or bi-monthly basis for a Supplementary Assessment. Those assessments are carried out by the Agency Staff over a period of time and when completed the assessment is forward to the Town.

In accordance with this process, all supplementary assessments received by the municipality prior to June 30th will be billed to the property owner if there is an increase in the supplementary assessment. If there is a decrease in any supplementary assessment requested by the Town the property owner will either be reimbursed or received a credit towards their account.

All supplementary assessments received by the Town Office after June 30th will not be bill in the current year. Those increases will be applied automatically to the Assessment Roll for the following year. In the case of a decrease in the property value following a supplementary assessment during anytime of the year, the property owner will have the option of either being reimbursed or a credit applied to their account.

MOTION 2020-3261: C. WELSH/S. BURT

Motioned that Policy #80 – MAA Supplementary Assessment Policy be accepted as presented.

ALL IN FAVOUR

MOTION CARRIED

11. COUNCILLORS FORUM

a. Beavers

Councillor Bennett questioned if the Town as contacted the Department of Environment concerning beavers in the dam. It was agreed that the Town would contact someone regarding the beavers.

b. Light Up

Councillor Burfitt advised that there needs to be a lot of work done on the lights at Frazer Park before they can be used again. It was agreed that Councillor Burfitt arrange to have the lights looked at for repair.

c. Emergency Plan

Councillor Burfitt questioned if the Emergency Plan has been updated recently. He was advised that the Emergency Plan is updated on an ongoing basis.

d. Seaking Land

Councillor Burfitt questioned if there are any plans for the parcel of land that is fenced off where the Seaking Building use to be. Mayor Matthews advised that this will be part of the Downtown Redevelopment project.

e. Windmills

Councillor Burfitt questioned if there was any potential of having windmills placed in the Town. Mayor Matthews advised that it was investigated for here years ago, but it wasn't feasible.

MOTION 2020-3262: S. BURT/R. GRIKIS

Motioned that the Regular meeting enter into a Privileged meeting.

ALL IN FAVOUR

MOTION CARRIED

MOTION 2020-3263: R. GRIKIS/S. BURT

Motioned to return to the Regular Meeting.

ALL IN FAVOUR

MOTION CARRIED

f. Hogweed Plant

Councillor Grikis expressed his concern over the number of hogweed plants over by the brook and up towards the dam. Recreation Director Burton was asked to investigate.

g. Sidewalk

Councillor Grikis advised that the divider between the sidewalk in the area of the Masonic is raised and could be a tripping hazard, it needs to cut down. Town Clerk Dolimount was asked to have this investigated.

h. Cemetery Road

Deputy Mayor Welsh advised that some plants need to be cut down in the area of Cemetery Road as they are hazardous for drivers. It was agreed to have this looked into.

i. Graduates

Deputy Mayor Welsh inquired if the Town would purchase a sign to congratulate the Graduates on a job well done. Town Clerk Dolimount was asked to check this out.

j. Sharon's Nook

Deputy Mayor Welsh stated that the work on Sharon's Nook is very nice, great job.

k. Recreation Office

Deputy Mayor Welsh inquired of when the Recreation Director would be in the office anytime during the summer instead of being outside all the time. Mayor Matthews advised he would be in the office during rainy periods.

12. COMMUNICATIONS FROM TOWN OFFICIALS

a. Jobs

Recreation Director Burton advised that he has two students hired and is hoping to hire on a couple more.

13. ADJOURNMENT

MOTION 2020-3264: J. BURFITT/R. BROOKS

Motioned that the meeting adjourn at 4:00 p.m.

ALL IN FAVOUR

MOTION CARRIED